



**DEENBANDHU CHHOTU RAM UNIVERSITY OF SCIENCE &
TECHNOLOGY,
Murthal, Sonapat-131039 (HARYANA)**

DEPARTMENT OF HUMANITIES

Subject: Regarding the 4th Physical Counseling to be held on 01.08.2024 for admission to BA-Hons.-MA (English) Dual Degree for the Academic Session 2024-25

All the candidates who appeared in the entrance test for admission and to the BA-Hons. MA (English) Dual Degree for the session 2024-25 are invited to participate in the 3rd Physical Counselling as per the instructions given below:

Venue: English Language Lab, 2nd Floor Saraswati Library Complex

Time: 9:30 am

Date: 01.08.2024

Important Instructions:

1. All candidates shall have to ensure their eligibility at the time of counseling.
2. All candidates shall mark their attendance for the 3rd Physical Counseling at 9:30 am on 01.08.2024 in the English Language Lab., 2nd Floor, Saraswati Library Complex and counseling will begin sharply at 11:00 am.
3. Eligible candidates are required to deposit the admission fee only in ONLINE MODE till 03.08.2024.

The candidates shall bring the following set of documents (as applicable) while reporting for the physical counseling along with original documents: Print out of online filled Application form

- (i) Passport size three photographs.
- (ii) 10th Mark sheet
- (iii) 12th Mark sheet
- (iv) Haryana residence certificate
- (v) DSC/SC/BCA/BCB/EWS category Certificates
- (vi) Original Character Certificate
- (vii) Income Certificate certificates for DSC/SC/BC/EWS category issued after 01/04/2024 by the district authorities/as per the format given in the prospectus
- (viii) PWD/ESM/FF/KM/SQ certificates, an affidavit for the single girl child, and a University employee certificate who have applied against these categories.
- (ix) Medical fitness certificate issued by CMO or from University Health Centre.
- (x) Gap year affidavit, if any, issued by district court/notary public.

Note:

There shall be the sole responsibility of the candidate in case fee deposition is failed due to internet failure or otherwise.

The Procedure for 4th/5th/6th Counseling shall be as under: (If required)

If the list of candidates appeared in the Entrance Test conducted by the University is exhausted then the following procedure will be followed, otherwise, candidates from the merit list of the Entrance Examination will only be considered.

- i. Already registered candidates can also participate in these counseling and need not to apply again.
- ii. Unregistered candidates need to fill an application form which is available at page no. 35 – 36 of Prospectus.
- iii. Time for marking of attendance and submission of applications form is 9:30 a.m. to 11:30 a.m. in the respective departments.

- iv. For these counseling, no applications shall be accepted after 11: 30 a. m.
- v. All admitted candidates shall be charged University Fee as given in Prospectus on the day of counseling. Unregistered candidates shall have to pay an additional charge of Rs.1000/- as Registration Fee in addition to the fee mentioned in prospectus.

Seats shall be filled through following sequence (order of preference) for all counseling:-

- a. The eligible candidates will be considered for admission based on the merit list of results of entrance tests conducted by the University.
- b. After exhausting (criteria a), eligible candidates will be considered for admission on the basis of the merit list of **qualifying examination**.
- c. Thereafter, if the seats still remain vacant, chance will be given to those who have cleared their all examinations upto pre final year/semester and appeared in final exam. Their relative merit shall be formed on the basis of their average % of marks up to pre final year/semester (% marks should be equal or more than given in Chapter-1 under eligibility conditions). Proof of qualifying final exam should be submitted (should fulfill the eligibility conditions as given in Chapter-1), otherwise admission shall stand cancelled automatically and all the dues/fees paid by them shall be forfeited.

Criteria for filling of reserved seats:

- The vacant seats of reserved category will be filled by the candidates of respective category.
- However, if reserved category candidates are not available on the day of counseling (till 11.30 a.m.), the seats will be filled by General Category (All India basis).
- Supernumerary seats (EWS Quota, SQ, UEQ, SGCQ and KM) are over and above the sanctioned intake and cannot be converted into any other category.

Convener
(BA-Hons-MA Dual Degree)

STATUS OF VACANT SEATS AFTER 1ST COUNSELLING

AIC (9)	HOGC (24+1**)	SC (5)	DSC (5)	BCA (8)	BCB (6)	PWD (2)	TOTAL (60)	Supernumerary seats					
								EWS (6)	SQ (2)	UEQ (1)	SGCQ (1)	ROM (1)	KM (3)
0	0+1**	4	4	5	5	2	21	0	2	1	1	1	3